

Record of operational decision

Decision title:	Contract for PowerBI training
Date of decision:	22/06/2021
Decision maker:	Assistant Director Corporate Support
Authority for delegated decision:	Herefordshire Council's Constitution Scheme of Delegation, Part 3: Section 7 – Officer Functions: 3.7.5 Operational decisions. Chief Executive Scheme of Delegation – Updated 7 June 2021 SA91
Ward:	Countywide
Consultation:	None required
Decision made:	Award a contract to Quanta for the provision of PowerBI training, to support the use of the product following its full implementation. The training will be delivered across 2 tranches at a cost of £14,400 (+VAT £2,880).
Reasons for decision:	<p>Training is needed in order to maximise the use of the PowerBI reporting solutions. This system will allow the service to improve and speed up the provision and visualisation of a range of datasets across the council.</p> <p>Training will cover an introduction to the product, an in-depth understanding of how to manage the data and data connections available and required, as well as in depth coverage of how the product can visualise the data in order to present the information in an interactive way. This covers a minimum of 20 people benefitting from in-depth training.</p> <p>This supports one of the developments identified in the council's Delivery Plan (CO0.2 - Improve the capacity and capability of data management and use of systems to drive efficiencies and maximise user experience) and improvements in provision and understanding the council's data, would support all objectives within the County Plan.</p> <p>Checks were done with other providers to establish price comparability, as well as trying to establish the length of lead time for training, in order to establish value for money as well as the availability.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Contract fails to deliver desired training objectives. Risk reduced through discussions with provider, a degree of "bespoking" the programme in order to cover the service needs. Training will be delivered using an online learning platform which allows a two way conversation to better test understanding of learners.</p> <p>Challenge of direct award to provider. Risk reduced by checking comparability of pricing, as well as availability of suppliers.</p>
Details of any alternative options considered and	<p>Off the shelf online modules – rejected. Interactivity of the course will improve learning outcomes.</p> <p>Other providers tested to check comparability of pricing.</p>

rejected:	
Details of any declarations of interest made:	None applicable.

Signed..... Date: 22 June 2021